



**Oregon FBLA Board of Trustees
October 7, 2019
Minutes**

Call to Order:

The meeting was called to order at 4:31 p.m. by Board of Trustees Chair Bill Graupp.

Roll Call:

Roll Call indicated that the following board members were present:

Anthony Bailey, Secretary/Treasurer
Bill Graupp, Chair
Cypress Barrett, FBLA President
Mike Kailiuli
Mike Oechsner, Executive Director
Richard Goddard
Taylor Sarman
Teresa Stratton
Veronica Erwin, Vice Chair

Roll call indicated that the following additional staff members were present:

Angela Stone, Associate Director

Approval of Minutes of May 4, 2019

Decision:

Taylor Sarman moved and it was seconded to approve minutes as corrected. The motion was adopted

State Officer Update

Discussion:

Cypress Barrett, State President, shared the state officer update. This year the officer team based their program of work off of 5 G's

1. Grow systems of support- main objective with this is to create regional councils led by each region VP. Created applications and are waiting to send emails to advisers.
2. Grow enthusiasm- consistently post on social media and to post 5 online webinars to educate people on FBLA related topics. Posted 4 times a month this year outside of September and have posted 1 webinar on the Oregon FBLA YouTube page
3. Grow membership- increase middle level membership by either 10 members or 1 chapter, and grow high school by 20 members. Already gained 1 middle level chapter this year.
4. Grow engagement- grow participation in RSCs and in state programs. Posting reminders on social media about state programs and discuss them during webinars, and plan to invite chapters to host workshops at their RSC
5. Grow recognition- growing chapter participation in state service projects.

Currently working on our OLI workshop. Theme is "Making the Team" and will be discussing ways to get involved in their organization and are focusing on the regional councils.



Bill requested State Officer Team give feedback on new Oregon FBLA website. Cypress to follow up.

Board of Adviser Updates

Discussion:

Mike presented BOA is intently working on what will happen at Region Skills Conference and modifications to events. Staying consistent across the state is important.

OCTESLF Update

Discussion:

Bill Graupp is the FBLA representative and also the Treasurer of that board. The budget was recently approved and includes \$25,000 per organization for operational support.

Chapter Grants will be available and materials will be released at the adviser conferences.

Taylor asked for clarity on which CTOs were eligible. It was clarified that all CTSOs are eligible, FFA chooses not to accept operational support dollars.

Management Update

Discussion:

Angela Stone shared the management update. The dashboard was included.

New Oregon FBLA Website was launched 2 weeks ago. Thank you to those of you who served on the website committee and worked with Cody. Advisers are pleased with the new site.

Financial Update

Discussion:

Mike gave financial update.

At the conclusion of the 2018-19 fiscal year, the financial statements showed the following:

Total Expenses:	\$477,759.27
Total Revenue:	\$495,836.36
Checking Balance:	\$102,829.03
MMA Balance:	\$3,023.58
Foundation Acct:	\$6,789.79
Vanguard:	\$108,004.84

Anthony asked if there were no unrecorded payables at end of year? There were not. All NLC expenses and revenues are deferred.

Award Sponsorships were ½ of what they were because several chapters are no longer recruiting. Was brought up at BOA and they do not want to change it. It was requested to get feedback from teachers and discuss with BOA.

It was noted that all efforts by the management team need to continue to be made to avoid any future bad debt expenses. With the new registration system, chapters with unpaid balances are locked out.



State Officer Scholarship is no longer merit to each. A senior only competitive scholarship that is \$4,000 in budget and can be given whole or divided based on decision of scholarship committee.

Conflict of Interest Policy

Discussion:

The board affirmed the annual review of the Conflict of Interest Policy.

Sexual Harassment Policy

Discussion:

The board affirmed the annual review of the Sexual Harassment Policy.

Mileage Rate

Discussion:

Currently 40 cents per mile. The management team recommended changing to be the Federal rate minus non-profit tax deductible amount. This would eliminate the need to review the rate annually.

Decision:

Teresa Stratton moved and it was seconded that the mileage rate be calculated based on federal rate minus write off rate. The motion was adopted.

2019-20 Calendar

Decision:

Taylor Sarman moved and it was seconded to approve the annual calendar. The motion was adopted.

Next Meeting – December 12, 2019

4:30pm

Virtual Meeting

Adjourned at 5:15pm